

SCHOOL DEVELOPMENT PLAN
Year 1 – 2004-2005

DOMAIN	GOALS	STRATEGIES	ACTIONED BY
School Leadership	1. Administrators will maintain a presence in the corridors, on school grounds, and regularly visit classrooms.	a) Administration is visible to students/staff during morning and lunch. b) Administration will share in regular supervision duties.	Planning & Priorities Planning & Priorities
	2. Administrators will be available to teaching/support staff to listen to views and concerns, and to provide support.	a) Administration will schedule an annual review of school policies. b) Administration will maintain Faculty Council role in school.	Planning & Priorities Planning & Priorities
School Culture	1. Holy Spirit High School will be a safe and caring learning and recreational environment for students and staff.	a) Anti-harassment/bullying policy/presentations, and student survey. b) Installation of a security surveillance system in corridors/stairwells.	Guidance Advisory Committee School Council
	2. Holy Spirit High School will focus on providing a positive academic learning environment.	a) Maintain Incentives Program to improve attendance/achievement. b) Implement successful and quality 'Recycling Program'.	Planning & Priorities Environmental Committee
School-Community Relations	1. Regular communication with the community about student and school successes.	a) Use Internet, newsletters, local media to promote school programs. b) Use PA, monitors, 'Success' wall to celebrate student achievement.	Teaching Staff Teaching Staff
	2. Promote a Code of Student Conduct and Safe School Policy.	a) Use Student Handbook, website and newsletter to raise awareness. b) Provide clear expectations and consequences for students.	Administration Administration
Teaching	1. Teachers will be committed and patient, and have adequate time for preparation, evaluation and participation in decision-making.	a) Regular staff and department meetings. b) Implementation of Pilot Project re 'extended school day'.	Planning & Priorities Planning & Priorities
	2. Teaching is more successful and engaging for the learner when varied instructional/evaluation strategies are employed regularly.	a) Professional development on 'brain research' findings re learning. b) Varied student assessment techniques throughout a course.	Planning & Priorities Teaching Staff
Learning	1. Students will increasingly take more responsibility for their role in the teaching-learning process	a) Students take responsibility for material covered when absent. b) Adhere to Code of Conduct, with positive/negative reinforcements.	Student Body Student Body
	2. Student learning is facilitated in a positive learning environment that is built on mutual respect.	a) Safe School Policy. b) Incentives Program.	Planning & Priorities Planning & Priorities
Students	1. Students will take a greater responsibility for their actions.	a) Assemblies at beginning of year and at midyear to review policies. b) Provision of leadership opportunities (i.e. Student Council, Interact).	Administration Guidance Advisory Committee
	2. Students will come to school adequately prepared for classroom participation.	a) 'Late Arrival' policy for school and classes. b) Careful monitoring of preparedness for class, corridor visits, etc.	Planning & Priorities Administration
Parents	1. Parents should encourage a strong work ethic in students, valuing responsibility and independence.	a) Period attendance, and policy re 'late' arrival for school and class. b) Curfew on school nights, and limit hours work during school days.	Planning & Priorities Guidance Advisory Committee
	2. Parents should take initiative in monitoring their students' academic progress, attendance and behaviors at school.	a) Use K12 Daily Planet and attend at Parent Conferences. b) Regular communication (e-mail, telephone) with individual teachers.	School Council Parents
Teachers	1. Teachers will conduct themselves in a professional manner in all dealings with students, parents, and colleagues.	a) Provide clear expectations and policies in Teacher Handbook. b) Respond promptly to student/parent inquiries (within 48 hours).	Planning & Priorities Teaching Staff
	2. Teachers will consistently and fairly apply school policies and regulations.	a) Clear, concise policies that are repeated in meetings and memos. b) Follow-up with individual teachers not following school policies.	Administration Administration
Professionalism	1. Teachers will be aware of Schools Act, District/School policy and By-Laws, and NLTA's Code of Ethics	a) Teacher Handbook and District/school Websites. b) Regular consultations with District and NLTA representatives.	Administration NLTA Representative
	2. Teachers will collaborate regularly and formally regarding the personal and/or academic needs of students they teach.	a) Regular Curriculum Department and ISSP Team Meetings. b) Regular use of Confidentiality Alerts.	Department Heads, Classroom Teachers Student Services